

KID Document for self Employed



KEY INFORMATION DOCUMENT FOR SELF EMPLOYED – Rev 01

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found at www.xandergroup.co.uk

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Name of employment business:	Xander Recruitment Group Limited
Your employer (if different from the employment business):	Navigate People Limited
Type of contract you will be engaged under:	Temporary
Who will be responsible for paying you (if different from your employer):	Navigate People Limited Unit 3 Project House Glendale Avenue Sandycroft Deeside CH5 2QP
How often you will be paid:	Weekly
Expected or minimum rate of pay:	£11.44 Per Hour In Line With NMW
Deductions from your pay required by law:	20%/30 CIS Deductions if Applicable.
Any other deductions or costs from your pay (to include amounts or how they are calculated):	
Any fees for goods or services:	£18 Per Timesheet (Deducted By Payroll Intermediary)
Holiday entitlement and pay:	N/A (SELF EMPLOYED)
Additional benefits:	N/A

EXAMPLE PAY

Example rate of pay:	£100 Per Day * 5 Days = £500.00
Deductions from your wage required by law:	20% CIS (Construction Industry Scheme)
Any other deductions or costs from your wage:	N/A
Any fees for goods or services:	£17.50 Payroll Fee
Example net take home pay:	£386.00