

## Revalidation Top Tips



1. We at Xander Recruitment Group through our training providers are able to offer a revalidation training session that counts towards your CPD hours and it can help you become more confident before revalidation and ensure you know that you are completing all that is required for revalidation.
2. We would recommend you take a minimum of 6 months to complete your revalidation due to the time needed to pull all documents together, as well as preparing your reflective pieces.
3. Create a diary of all your previous appraisals, bring them in when your confirmation is due and discuss them at your Xander Recruitment Group annual appraisal. Ensure that you familiarise yourself with the options available to you at Xander Recruitment Group. To have a greater understanding of the process, feel free to always take notes and don't forget to ask questions.
4. As your revalidation is quickly approaching, book your confirmation appointment to have your portfolio signed. A gently reminder that if you are looking to use Xander Recruitment Group or Healthier Business as your Third-Party Confirmer please do this in advance. Confirmations Appointments could be booked at: [info@xandergroup.co.uk](mailto:info@xandergroup.co.uk).
5. Your discussions, reflections, and feedback should always link back to the NMC code. The main things that your Appraiser and Confirmer are analysing is the manner in which you have connected the two (Prioritise people, Practice effectively, Preserve safety, Promote professionalism and trust).
6. Ensure that you put your reflections at the back of the certificate while they are still fresh in your mind and ensure that you store all your training certificates in the same place. By doing so, it will be easier for you when you need to add your reflection to the portfolio.

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7. In order to efficiently prepare for revalidation, you should consistently read articles and blogs throughout the year and store them on your computer. Remember to make notes where you feel is appropriate this is a great way to highlight the things you might wish to come back to in the future or to reflect on your current practice.
  
8. If you would like to find out more information on these topics, you could always search the internet for support groups, forums, blogs, and interactive sessions. These will usually be led by nurses who have already been through the revalidation process, you could find plenty of insight about the process.
  
9. Request and obtain feedback from your colleagues and peers. If you have built a great relationship with one of your patients, do not hesitate to ask them for feedback, however, remember that you need to obtain consent before you do this. Keep in mind that timesheets are a great way of collecting feedback.
  
10. Always ensure that your opinion is known and provide recommendations by participating in surveys and questionnaires. For more details regarding revalidation please read our [NMC Revalidation Guidance Sheet](#).